

Shenandoah Community School District Board of Directors  
 Shenandoah Administrative Board Room  
 September 19, 2022 – 5:00 p.m.  
 Regular Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Hiser
  - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*

4. Welcome to Audience

5. Public Forum

6. Administrative Reports

- a. Annual Report
- b. Career Technical Education Program Update

7. Consent Agenda

- a. Minutes
- b. Treasurer’s Report
  - i. Account Balances
  - ii. Unspent Authorized Budget Report
  - iii. Accounts Payable

c. Personnel Requests:

Contracts:

Stephanie Cran	10 <sup>th</sup> Grade Sponsor	\$787
Ashley Dumler	K8 Associate	\$14.24/hr
Kimberly Gleason	K8 Associate – Level II/III	\$14.39/hr
Tarah Hailey	K8 Associate – Level II/III	\$14.39/hr
Kelley Lacey	Bus Driver	\$39.15/rt, \$15.42/hr
Joanna Robinson	K8 Associate – Level II/III	\$14.39/hr
*Diana Roberts	Elementary Teacher effective 23-24	BA Step 1
Alexandra Sturm	HS Associate	\$14.24/hr

\*pending licensing requirements are met

Modifications (Associate Level I to Level II/III - \$.15/hr increase):

Mary Carlock	Tabitha Love	Jeanette Parsons	Amber Taylor
Brittany Comstock	Shalee McCollom	Shari Pitman	Suzanne Tillman
Amber Fichter	Bill Novinger	Autumn Richer	Kristi Vance
Kathy Larson	Susan Opal	Cera Sams	Brandie Woodyard
Jordyn Lembrick			

Volunteer Coach:

John Connell                      MS Football

Termination:

Brieanne Pester	Associate	Job Abandonment
Natasha Pfeil	Associate	Job Abandonment

d. Fundraising Requests:

\*on attached sheet

- e. Out of State Travel Requests:
    - \*on attached sheet
  - f. Grant Application Requests:
    - \*on attached sheet
8. Action Items
- a. Approve Agreement with Shenandoah Medical Center for Athletic Trainer Services
  - b. Approve Agreement with Shenandoah Medical Center for Employee Wellness Program
  - c. Approve Weight Room Equipment Purchase from Push Pedal Pull
    - i. Push Pedal Pull \$36,602.52 (lower price quote, Iowa Company)
    - ii. Body Basic Fitness Equipment \$38,807.01
  - d. Approve Correction to Work Study Hours in High School Course Handbook
    - i. 60 Hours is the equivalent of 1 credit.
  - e. Approve Combining and Closing Accounts with No Activity
    - i. Close Larry Beecher NAHS Account and move remaining funds to the NAHS Account
    - ii. Close the Class of 2022 Account and move remaining funds to the Class of 2023 Account
    - iii. Combine the HS Drama and MS Drama Accounts
  - f. Approve Service Agreements with Rasmussen Mechanical
    - i. HS for \$7,943
    - ii. K8 for \$4,986
    - iii. Admin for \$989
  - g. Approve Snow Removal Bid for 2022-23 with DLA Farms (low bid)
  - h. Approve Tysen Shaw, High School Technology Intern, \$10 an hour.
9. Discussion Items (possible action):
- a. JK-8 Windows Project
10. Informational Items:
- Next Regular Meeting –October 10, 2022 at 5:00 p.m.
11. Adjournment

**Shenandoah Community School District**  
**Minutes of the Regular Meeting of the Board of Directors – August 8, 2022**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent were Directors Benne Rogers and Adam Van Der Vliet.

**Mission Statement:**

The SCSD Mission Statement was read by Director Wooten.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Open Forum:**

President Fichter read the rules for speaking during the open forum. There was no public comment.

**Administrative Report:**

***Emergency Operations Plan:***

Dr. Kerri Nelson reviewed the planning and trainings that staff are taking as part of the EOP.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts: Haley Anderson, Asst. Girls Basketball – \$3,736 pending proper certification; Brent Ehlers, IGNITE Health Content Specialist – \$6,000; Shalee McCollum, K8 Associate – \$14.24/hr; Julie Murren, After School Tutoring/Summer Interest Camp Coordinator - \$25/hr; Brieanne Pester, K8 Associate - \$14.24/hr; Natasha Pfeil, K8 Associate - \$14.24/hr; Autumn Richer, K8 Associate - \$14.24/hr; Cera Sams, K8 Associate - \$14.24/hr; David Terry, Asst. Boys Basketball - \$3,736; Adam Wright, Asst. Boys Basketball - \$3,854; Darlene Wright, K8 Associate - \$14.24/hr. Resignations: Krystal Adams, Associate; Brooke Erickson, Associate. Motion to approve by Director Wooten, seconded by Director Fichter. Ayes- Wooten, Fichter. Nays – Hiser. Motion passes 2-1.

**Action Items:**

***Approve Emergency Operations Plan:***

Motion to approve by Director Hiser, second by Director Wooten. Motion carried unanimously.

***Appoint Delegate to IASB Special Delegate Assembly – Sept. 13th:***

Director Hiser nominated Director Van Der Vliet to serve as the delegate, seconded by Director Wooten. Motion carried unanimously.

***Approve Service Agreement with Johnson Controls for all fire services and back flow testing beginning July 1, 2023:***

Motion to approve by Director Wooten, seconded by Director Hiser. Motion carried unanimously.

***Approve Consortium Agreement with Council Bluffs CSD for students enrolled at Children's Square or Heartland Family Services:***

Motion to approve by Director Hiser, seconded by Director Wooten. Motion carried unanimously.

***Approve Southwest Iowa Apex Consortium Agreement with Glenwood CSD:***

Motion to approve by Director Wooten, seconded by Director Hiser. Motion carried unanimously.

***Approve Iowa Western Community College Academy Program Agreement:***

Motion to approve by Director Hiser, seconded by Director Wooten. Motion carried unanimously.

***Approve Spirit Check Permission Agreement with First Heritage Bank:***

Motion to approve by Director Wooten, seconded by Director Hiser. Motion carried unanimously.

**Informational Items:**

Next Regular Meeting – September 19, 2022 at 5:00 pm

**Adjournment:**

Motion by Director Hiser, seconded by Director Wooten to adjourn the meeting at 5:22 pm. Motion carried unanimously.

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Board Secretary

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Board President

**Shenandoah Community School District  
Minutes of the Work Session of the Board of Directors – August 8, 2022  
Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:23 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent were Directors Benne Rogers and Adam Van Der Vliet.

**Discussion Items:**

***Develop Board Goals:***

The board reviewed their goals and discussed additions.

***Identify IASB Legislative Priorities:***

The board set the priorities to be submitted to the IASB. The top four choices were Teacher Recruitment & Licensure, Mental Health, School Funding and Drop Out/At Risk.

**Adjournment:**

Motion by Director Hiser, seconded by Director Wooten to adjourn the work session at 6:01 pm. Motion carried unanimously.

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Board Secretary

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Board President







**SHENANDOAH COMMUNITY SCHOOL**  
**CALCULATION OF MISCELLANEOUS INCOME**  
**2022-2023**

	STATE AID/ SRCIPVR (CNI) Source Codes	TLC/FOUR YEAR-OLD STATE AID/TSS/ EARLY INTERVENTION/PD/ TRANS EQUITY Source Code	SPED DEFICIT SUPPLEMENTAL STATE AID Source Code	AEA FLOWTHROUGH Source Code	PROPERTY TAX Source Codes	INSTRUCTIONAL SUPPORT THROUGH INCOME SURTAXES Source Codes	EXCISE TAXES UTILITY REPL. Source Codes	** MISCELLANEOUS REVENUE	TOTAL REVENUE (Includes Flowthrough)	
	3111, 3112 3801, 3803	3116, 3117, 3119 3204, 3216, 3376	3113	3214	1110-1119	1134	1170-1179			<b>FY2022</b>
JUL								7,847.11	7,847.11	\$ 54,059.60
AUG								48,493.76	48,493.76	\$ 71,500.84
SEP	-	-	-	-	-	-	-	-	-	\$1,396,541.72
OCT	-	-	-	-	-	-	-	-	-	\$2,049,183.81
NOV	-	-	-	-	-	-	-	-	-	\$ 971,977.10
DEC	-	-	-	-	-	-	-	-	-	\$1,162,715.04
JAN	-	-	-	-	-	-	-	-	-	\$1,396,726.47
FEB	-	-	-	-	-	-	-	-	-	\$1,088,361.26
MAR	-	-	-	-	-	-	-	-	-	\$1,177,058.83
APR	-	-	-	-	-	-	-	-	-	\$2,012,487.25
MAY	-	-	-	-	-	-	-	-	-	\$2,068,661.42
JUN	-	-	-	-	-	-	-	-	-	\$1,500,014.12
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,340.87	\$ 56,340.87	\$14,949,287.46

SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION			
2022-2023			
	REGULAR PROGRAM DISTRICT COST	\$7,688,022.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$122,715.00	
+	SPECIAL ED DISTRICT COST	\$1,015,729.00	
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$691,673.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$75,128.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$87,656.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$371,074.00	
+	AEA SPECIAL ED SUPPORT	\$380,673.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0.00	
+	AEA MEDIA SERVICES	\$62,895.00	
+	AEA EDUCATIONAL SERVICES	\$69,533.00	
+	AEA SHARING DISTRICT COST	\$830.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$39,086.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$4,203.00	
+	DROPOUT ALLOWABLE GROWTH	\$232,546.00	Local Match \$77,515
+	SBRC ALLOWABLE GROWTH OTHER #1	\$0.00	Inc. Enrollmnt, OE Out, and LEP
+	SBRC ALLOWABLE GROWTH OTHER #2	\$0.00	LEP
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$0.00	Estimated
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$0.00	
-	AEA PRORATA REDUCTION	\$61,588.00	
=	MAXIMUM DISTRICT COST	\$10,780,175.00	
+	PRESCHOOL FOUNDATION AID	\$200,151.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$569,452.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$3,250,000.00	Estimate on Budget Worksheet
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,920,594.72	Est.
=	MAXIMUM AUTHORIZED BUDGET	\$18,720,372.72	
-	EXPENDITURES	\$554,433.08	2.96%
=	UNSPENT AUTHORIZED BUDGET	\$18,165,939.64	
	<b>EXPENDITURES</b>	<b>FY2023</b>	<b>FY2022 Actuals</b>
	JULY	\$181,999.04	\$209,118.22
	AUGUST	\$372,434.04	\$540,423.00
	SEPTEMBER		\$1,185,235.82
	OCTOBER		\$1,378,454.07
	NOVEMBER		\$1,061,892.88
	DECEMBER		\$1,200,949.33
	JANUARY		\$1,068,212.67
	FEBRUARY		\$2,205,533.90
	MARCH		\$1,417,225.67
	APRIL		\$996,563.39
	MAY		\$1,043,181.09
	JUNE		\$3,260,483.25
	<b>TOTAL</b>	<b>\$554,433.08</b>	<b>\$15,567,273.29</b>



Expenditure Report by FUNCTION - WAB  
 Regular; Processing Month 08/2022

		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
40	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND								
2000	2000	0.00	185.38	185.38	0.00	(185.38)	0.00	0.00	(185.38)
3000	3000	0.00	22,622.59	29,764.70	0.00	(29,764.70)	6,255.95	20,438.84	(56,459.49)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND	0.00	22,807.97	29,950.08	0.00	(29,950.08)	6,255.95	20,438.84	(56,644.87)
62	CHILDCARE FUND								
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62	CHILDCARE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	TRUST FUNDS NON EXPENDABLE								
1000	INSTRUCTION	0.00	1,250.00	4,425.00	0.00	(4,425.00)	200.00	0.00	(4,625.00)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	TRUST FUNDS NON EXPENDABLE	0.00	1,250.00	4,425.00	0.00	(4,425.00)	200.00	0.00	(4,625.00)
91	AGENCY FUND								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91	AGENCY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	751,788.38	1,152,465.88	0.00	(1,152,465.88)	168,726.97	202,942.47	(1,524,135.32)

Shenandoah CSD  
Vendor Name

**MONTHLY BOARD VENDOR BILLS**

Invoice Detail Invoice Detail Description  
Amount

Checking Account ID	10	Fund Number	10	GENERAL FUND
95% GROUP INC.			5,174.50	EARLY READER TEXTBOOKS
ACCO BRANDS USA LLC			450.08	SUPPLIES
ACTION ED			600.00	CIVIC MIRROR LICENSING
AHLERS & COONEY PC			90.00	LAWYER
ALBIREO ENERGY			10,132.75	MAINTENANCE BUILDING REPAIR SERVICES
BA MARKETING & PUBLICITY, LLC			3,020.94	ADVERTISING
BARBARA FARWELL			113.75	ESL TRAVEL
BMO MASTERCARD - TRANSPORTATION I			63.10	TRANSPORTATION SUPPLIES
BMO MASTERCARD			405.39	TRAVEL AND SUPPLIES
BMO MASTERCARD			520.88	SUPPLIES
BMO MASTERCARD			3,092.51	SUPPLIES
BMO MASTERCARD			8,467.86	SUPPLIES
BMO MASTERCARD			2,624.35	SUPPLIES
BMO MASTERCARD			303.00	SUPPLIES
BMO MASTERCARD			25.00	HS BAND STAFF DUES
BMO MASTERCARD			3,708.87	ELEM SUPPLIES
BMO MASTERCARD			291.83	TRAVEL AND SUPPLIES
BMO MASTERCARD			264.36	SUPPLIES
BMO MASTERCARD			1,821.09	TRAVEL, SOFTWARE AND SUPPLIES
BMO MASTERCARD			3,033.27	MS SUPPLIES
BMO MASTERCARD			270.40	MAINTENANCE SUPPLIES
BMO MASTERCARD			4,760.59	TECH REPAIR & MAINTENANCE SUPPLIES
BMO MASTERCARD			4,171.49	TRAVEL AND SUPPLIES
BMO MASTERCARD			268.90	HS PRINCIPAL SUPPLIES
BMO MASTERCARD			2,841.82	TRAVEL AND SUPPLIES
BMO MASTERCARD			202.00	BUSINESS MANAGER TRAVEL
BROWN'S REPAIR & AUTO PARTS, INC.			2,602.36	VEHICLE REPAIR SERVICES
CABINETS BY STAC			234.36	MAINTENANCE BUILDING SUPPLIES
CENEX FLEET FUELING			1,309.45	FUEL
CENTURYLINK			628.47	TELEPHONE
CHAT MOBILITY			59.34	TELEPHONE
CITY OF SHENANDOAH			11,528.65	WATER-SEWER
CLARINDA CHAMBER			125.00	REGISTRATION
CROWLEY CONSTRUCTION			7,592.00	GROUNDS REPAIR SERVICES
CULLIGAN WATER			423.47	MAINTENANCE SUPPLIES AND LEASE
CURRICULUM ASSOCIATES			357.96	EARLY READERS WORKBOOKS
DEPARTMENT OF ADMIN SERVICES			650.00	TSA ADMINISTRATION FEES
DISCOVERY EDUCATION			3,250.00	SOFTWARE
DOUG MEYER CHEVROLET			310.87	VEHICLE REPAIR SERVICES
EGAN SUPPLY			7,061.40	CUSTODIAL SUPPLIES
ELEVATE ROOFING			17,173.89	MAINTENANCE BUILDING REPAIR SERVICES
FELD FIRE			1,255.01	MAINTENANCE BUILDING REPAIR SERVICES
FLINN SCIENTIFIC			45.34	SUPPLIES
GREEN HILLS AEA			1,037.10	PD ONLINE
GREEN HILLS AEA			300.00	SUPERINTENDENT DUES FOR INDIVIDUAL
HD PRO INSTITUTIONAL			5,723.16	CUSTODIAL SUPPLIES
HEGGERTY			801.00	ELEMENTARY INST SOFTWARE
HODGES CONSTRUCTION			659.26	MAINTENANCE BUILDING REPAIR SERVICES
IAMO COMMUNICATIONS			30.00	ESSER III TECHNOLOGY SUPPLIES
IMAGINE LEARNING			33,000.00	SOFTWARE
IOWA ASSN OF SCHOOL BUSINESS			215.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
IOWA COMMUNICATIONS NETWORK			373.72	TELEPHONE
IOWA DEPARTMENT OF HUMAN SERVICES			14,629.67	MEDICAID DIRECT SERVICES
IOWA WESTERN COMMUNITY COLLEGE			290.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
JB PARTS & SUPPLY			7.58	MAINTENANCE SUPPLIES
JB PARTS AND SUPPLY			1,503.84	SUPPLIES
JKAY PHOTO AND DESIGN			555.00	DISTRICT WIDE SUPPLIES
JOHN GOWING PLUMBING AND HEATING			1,717.43	MAINTENANCE BUILDING SUPPLIES/REPAIR
KENDALL HUNT PUBLISHING CO			6,270.00	ILLUSTRATIVE MATH CURRICULUM
KMA BROADCASTING, LP			609.00	ADVERTISING
LEARNING A-Z			236.00	MS SPED LVL 1 SUPPLIES
LEGENDS OF LEARNING, INC.			2,200.00	MIDDLE SCHOOL INST SOFTWARE
LEPORTE ELECTRIC			1,829.68	MAINTENANCE BUILDING REPAIR SERVICES
LESSONPIX			72.00	SPED LVL 2 SUPPLIES
MENARDS			48.86	HS IND ARTS RESALE INVENTORY
MID-AMERICAN RESEARCH CHEMICAL			3,368.61	CUSTODIAL SUPPLIES
MIDAMERICAN ENERGY			24,761.78	UTILITIES-ELECTRICITY
MILLER BUILDING			1,612.86	MAINTENANCE BUILDING SUPPLIES
MIND RESEARCH INSTITUTE			1,820.00	MIDDLE SCHOOL INST SOFTWARE
MITEL NET SOLUTIONS			601.02	TELEPHONE
NCS PEARSON			303.75	AIMSWEB +
OMAHA WORLD HERALD			446.00	BOARD NEWSPAPER ADVERTISING
OREILLY			22.99	MAINTENANCE PARTS

PETERSEN AUTO	334.25	VEHICLE REPAIR SERVICES
PLUNKETT'S PEST CONTROL	504.80	MAINTENANCE PEST CONTROL SERVICE
PROJECT LEAD THE WAY	1,200.00	PLTW CLASSROOM SUPPLIES
RASMUSSEN MECHANICAL SERVICES	5,961.05	MAINTENANCE BUILDING REPAIR SERVICES
REALLY GREAT READING	2,122.88	GENERAL SUPPLIES
ROBERT MCCONKEY PAINTING	210.00	MAINTENANCE RENTAL OF EQUIPMENT
ROCSTOP CARDTROL	434.66	TRANSPORTATION DIESEL
SADDLEBACK EDUCATIONAL	52.32	SUPPLIES
SAPP BROS.	195.18	TRANSPORTATION SUPPLIES
SHENANDOAH MEDICAL CENTER	45,000.00	OTHER BENEFITS - WELLNESS PLAN
SHENANDOAH SANITATION	1,184.72	MAINTENANCE GARBAGE COLLECTION
SHERIDAN DECORATING	58.16	MAINTENANCE BUILDING SUPPLIES
SIGNS & SHINES	621.00	SUPPLIES
SWIFT SERVICES LLC	174.94	ESSER III TECHNOLOGY SUPPLIES
SYMMETRY ENERGY SOLUTIONS	2,071.75	UTILITIES-GAS
TCI	456.00	ELEMENTARY INST SOFTWARE
TEACH TOWN, INC	1,394.64	SOFTWARE SUBSCRIPTION
TEACHER INNOVATIONS, INC.	672.00	MS GENERAL ED SUPPLIES
TWIN OAKS LAWN AND LANDSCAPING	5,020.00	GROUNDS GENERAL SUPPLIES
US CELLULAR	1,826.58	ESSER III TECHNOLOGY SUPPLIES
VALLEY PUBLICATIONS	1,012.52	BOARD NEWSPAPER ADVERTISING
VETTER EQUIPMENT CO	28.75	MAINTENANCE PARTS
WALLIN PLUMBING & HEATING	36.46	MAINTENANCE PARTS
WEST MUSIC	54.70	MUSIC SUPPLIES
WILLIAM V. MACGILL & CO	301.74	SCHOOL NURSE SUPPLIES
WILSON DISTRIBUTOR SERVICE	297.46	TRANSPORTATION SUPPLIES
Fund Number 10	<u>287,598.17</u>	
<b>Checking Account ID 10</b>	<b>Fund Number 22</b>	<b>MANAGEMENT FUND</b>
SU INSURANCE COMPANY	<u>31,861.25</u>	BUILDING BREAKDOWN INSURANCE
Fund Number 22	31,861.25	
<b>Checking Account ID 10</b>	<b>Fund Number 33</b>	<b>SAVE (SECURE AN ADVANCED VISION FOR ED.</b>
AED AUTHORITY	<u>8,310.00</u>	AEDS & WALL MOUNT CABINET
Fund Number 33	8,310.00	
<b>Checking Account ID 10</b>	<b>Fund Number 36</b>	<b>PHYSICAL PLANT &amp; EQUIPMENT</b>
BLUPOINTE DRS	750.00	MONTHLY BACKUP AND SUPPORT
BMO MASTERCARD	64.00	STUDENT HOUSING PROJECT
CDW GOVERNMENT	1,066.34	TECHNOLOGY EQUIPMENT/SUPPLIES
COUNSEL OFFICE & DOCUMENT	1,718.63	COPIER LEASE
FARMTEK	19,240.13	GREENHOUSE
FELD FIRE	2,498.10	OTHER PURCHASED PROPERTY SERVICES
GREAT AMERICAN FINANCIAL SERVICES	1,064.38	COPIER LEASE
LAWN WORLD	445.00	GROUNDS REPAIR
MIDAMERICAN ENERGY	<u>8.50</u>	STUDENT HOUSING PROJECT
Fund Number 36	26,855.08	
<b>Checking Account ID 10</b>	<b>Fund Number 61</b>	<b>SCHOOL NUTRITION FUND</b>
BMO MASTERCARD	995.25	SCHOOL LUNCH PROGRAM SUPPLIES
DFA DAIRY BRANDS CORPORATE, LLC	566.86	MILK
DOVEL REFRIGERATION	481.98	REPAIRS & MAINTENANCE EQUIPMENT
FAREWAY STORES	101.67	ALA CARTE/PRODUCE
HEARTLAND PAYMENT SYSTEMS INC	495.00	SNF SUPPLIES
HEARTLAND SCHOOL SOLUTIONS	5,873.00	SOFTWARE
HY-VEE	645.77	CATERING
JAMIE GEHO	2.05	DAILY SALES-SCHOOL LUNCHES
KYAN KIRKHOLM	0.40	DAILY SALES-SCHOOL LUNCHES
MARTIN BROS DIST	25,670.87	FOOD/SUPPLIES
MELANIE WAKE	8.65	DAILY SALES-SCHOOL LUNCHES
MELISSA CRAWFORD	4.20	DAILY SALES-SCHOOL LUNCHES
MEYER LABORATORY INC	538.50	SUPPLIES
MOLLY ROBERTS	21.25	DAILY SALES-SCHOOL LUNCHES
KILEY RYAN	1.70	DAILY SALES-SCHOOL LUNCHES
THERESA SWANK	25.95	DAILY SALES-SCHOOL LUNCHES
WENDY FRY	<u>19.50</u>	DAILY SALES-SCHOOL LUNCHES
Fund Number 61	35,452.60	
Checking Account ID 10	<u>390,077.10</u>	
<b>Checking Account ID 40</b>	<b>Fund Number 21</b>	<b>ACTIVITY FUND</b>
ATLANTIC CSD	100.00	ENTRY FEES
BMO MASTERCARD	4,127.12	SUPPLIES
BMO MASTERCARD	724.56	SUPPLIES/FFA
BMO MASTERCARD	1,987.95	SUPPLIES
BMO MASTERCARD	5,235.94	SUPPLIES
BMO MASTERCARD	241.75	MAY MENTORING ACTIVITY SUPPLIES
BMO MASTERCARD	82.46	SUPPLIES/MS STUDENT COUNCIL
BMO MASTERCARD	456.96	TRAVEL/SHEN VOLLEYBALL
CLARINDA HS	170.00	ENTRY FEES
DECKER SPORTING GOODS	582.40	EQUIPMENT
DENNIS PERRY	110.00	GENERAL ATHLETICS OFFICIAL

DOUG MAHER	110.00	GENERAL ATHLETICS OFFICIAL
FAREWAY STORES	1,327.08	CONCESSION SUPPLIES
GLENWOOD HIGH SCHOOL	130.00	ENTRY FEES
IOWA FFA ASSOCIATION	90.00	REGISTRATION
IOWA HIGH SCHOOL SPEECH ASSOCIATION	365.00	REGISTRATION/SHS SPEECH CLUB
JOSTENS	1,478.05	SUPPLIES/ANNUAL
LEWIS CENTRAL HIGH SCHOOL	500.00	H10 DUES/GENERAL ATHLETICS
MATBOSS	599.00	SUBSCRIPTION
RAY WOOD	70.00	GENERAL ATHLETICS OFFICIAL
RIDDELL/ALL AMERICAN SPORTS	2,129.67	RECONDITIONING
RON HANSEN	22.00	GENERAL ATHLETIC WORKERS
SOUTHWEST VALLEY SCHOOL	30.00	ENTRY FEES
TOM HARTIGAN	90.00	GENERAL ATHLETICS OFFICIAL
TROPHIES PLUS	894.36	SUPPLIES/GENERAL ATHLETICS
Fund Number 21	<u>21,654.30</u>	

<b>Checking Account ID 40</b>	<b>Fund Number 81</b>	<b>TRUST FUNDS NON EXPENDABLE</b>
CADEN MOUNT AND NORTHWEST MISSOURI	200.00	SCHOLARSHIP/ELIZABETH O'BRIEN
ELIJAH SCHUSTER AND UNL	250.00	SCHOLARSHIPS/I&C WILSON
JOSHUA SCHUSTER AND UNL	250.00	SCHOLARSHIPS/I&C WILSON
REESE SPIEGEL AND UNIV. OF IOWA	750.00	BOB FOLDEN/INGRIM SCHOLARSHIP
Fund Number 81	<u>1,450.00</u>	
Checking Account ID 40	<u>23,104.30</u>	

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Terry	Whitehead	Shenandoah Auto Program	10/8/2022	10/8/2022	2022 Shenandoah High School Car Show	Tools & Equipment for program	NA	Other
Jon	Weinrich	Shenandoah CSD	8/5/2022	6/30/2023	Selling t-shirts, clothing, and school merchandise	Used in athletic budget for equipment, entry fees and other needs.	30	Staff or General Public
Sarah	Martin	Shenandoah Community Schools	9/1/2022	10/3/2022	Fruit, Pies, and Socks FFA Fundraiser	Conventions, Chapter Member Dues, and career trips	20-30%	Staff or General Public
Stacy	Resh	Shenandoah Community Schools	10/27/2022	10/27/2022	Scholastic Book Fair	books, library necessities	55%	Students
Stacy	Resh	Elementary/middle school library	Nov/Dec 2022	12/31/2022	Magazine fundraiser	library books, etc	approx 30 - 40%	Staff or General Public
Amy	Nielsen	Varsity Cheerleading	10/4/2022	10/7/2022	Youth Cheer Camp	Supplies (paint, paper, tape, etc), competitions, travel, staff training	100%	Students
Amy	Toye	Speech	9/24/2022	9/24/2022	ShenFest Gift Basket Raffle	Royalties, scripts, travel expenses, entry and registration fees	Nearly 100% (minus gambling tax)	Staff or General Public
Brian	Daoust	SHS Tennis	9/26/2022	10/8/2022	MS Dance	Tennis Display Case for shed, Equipment, Event lodging	75%? Admission will be 100%, we will sell concessions	Students
Lindsey	Lundgren	SHS Student Council	9/18/2022	9/24/2022	2022 Homecoming (shirts, spirit goodies, dance)	Student Council activities	~40	Students
Michael	Jones	Middle School Band grades 5-8	10/6/2022	10/20/2022	We will be working through Steve Foster using a brochure. Food items, gifts and frozen cookie dough	Instrument repairs, reeds, oil, some equipment	usually around 43-44%	Staff or General Public

Date	Location	Grade Level/Class	Sponsor
8/31/2022	Creighton Prep High School, Omaha, NE	7th and 8th	William Flowers
11/1/2022	Millard West HS, Omaha NE - Spanish concert	All Spanish 3-4 students + Spanish 2 students who wanted to go	Angie Trowbridge
10/25-10/29	Indianapolis, Indiana	High School FFA	Sarah Martin
10/6/2022	Northwest Missouri State University - Maryville, Missouri	9-12: FFA Members	Sarah F Martin

First Name	Last Name	Organization	Start Date	End Date	Name of Grant	What specific funds will be used for
Angie	Trowbridge	SHS Spanish	9/6/2022	9/16/2022	Grant application	Justo Lamas concert in Omaha for Spanish students (levels 2-4)
						Experiences for our students. 1) The art department is proposing to have Tom Harnack, a professional potter, work with MS and HS students. He would be here two times to talk about his career and also to show some specific clay work that students can do here in school. Number of students impacted around 100. Cost \$1500 for speaker and supplies. 2) Mr. Jones is proposing to have Brad Lampe, a former director and Iowa Bandmaster President, come to be a clinician with all three MS bands. He is invited to work with our students on two different dates for two class periods each. Number of students impacted around 125. Cost \$1000. 3) Mr. Burdorf and Mr. Christiansen are proposing a motivational speaker series. The two speakers would be Kevin Kush and Jim Miller. Kush is a former educator and coach at Boys Town. He has authored three books and would present on setting goals, choosing the right friends, overcoming adversity, and being respectful. Miller is a former NCAA championship wrestling coach at Wartburg. He took over an underachieving program and turned them into a powerhouse by pushing his wrestlers to go the extra mile for themselves and each other. His term "Do it Anyway" is used to sustain success over long periods of time. Number of students impacted would be our entire 7th through 12th grades. Cost approx \$2000 per speaker, plus mileage and possible hotel room for Coach Miller.
Aaron	Burdorf	Conover Grant Application	10/1/2022	4/28/2023	Conover Grant Application	

AGREEMENT

THIS AGREEMENT (“Agreement”) made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between, **Shenandoah Community Schools**, an Iowa school, located at 1000 Mustang Dr, Shenandoah, IA 51601\_\_ (hereinafter referred to as “School”), and **Shenandoah Medical Center**. (hereinafter referred to as “Contractor”) an Iowa corporation having its principal office located at 300 Pershing Ave. Shenandoah, IA 51601.

BACKGROUND:

WHEREAS, the School, desires certain athletic training services, including but not limited to, pre-game taping, game training supervision, fitness and medical assistance services performed in connection with the school’s athletic program.

WHEREAS, Contractor has agreed to perform such services on behalf of School under terms and conditions as set forth in this Agreement.

School desires to retain and engage contractor to provide such health care personnel to perform such services and contractor agrees to provide personnel to perform such services upon terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties, intending to be legally bound, and in consideration of the mutual covenants and agreements herein contained, do hereby agree as follows:

I. DESCRIPTION OF WORK. Contractor agrees to furnish trained health care personnel to perform all labor services as set forth in Exhibit “A” attached here to and to cause athletic trainers to attend those events as set forth in Exhibit “B” attached hereto.

II. CONTRACTOR’S DUTIES AND RESPONSIBILITIES. During the term (as defined in Paragraph V. A., below) Contractor shall cause an athletic trainer or trained health care professional to attend the School’s home Varsity athletic events throughout the school year. In the event there are two home athletic events scheduled at the same time, the Athletic Director for School will decide, and notify Contractor and School in advance, whether Athletic Trainer shall divide his/her time between the athletic events or whether the Athletic Trainer shall only attend one of the events. When the Athletic Trainer or trained health care professional is attending School’s athletic events, the Athletic Trainer will not be

[Type here]

available at the training room of the School, and contractor shall not be requested to provide an additional athletic trainer at the athletic training facility for such period of time. The Parties understand and recognize that the position of Contractor is a part time position as independent contractor. That is, the hours for the Contractor shall be determined by the Athletic Director and the Athletic Trainer on an as needed basis for an average of 10 hours per week not to exceed 6 days per week.

III. SCHOOL'S DUTIES AND RESPONSIBILITIES. During the Term, School shall be responsible for providing those items as listed on Exhibit "C" attached here to as may be amended from time to time and shall be reasonable for all costs and expenses connected to this coverage.

A. To provide an area to perform services (herein referred to as the Athletic Training Facility) set forth in this contract and to provide all necessary and required supplies and equipment.

B. Facilitate communication and flexibility between School, coaches, and Contractor.

C. Designate an individual (Athletic Director) to directly monitor and evaluate compliance of the Contractor.

D. Designee will coordinate any needed schedule or duty adjustments and report any concerns directly to the Athletic Trainer's supervisor, as designated by the Contractor to the School.

IV. COMPENSATION.

For all services rendered by Contractor pursuant to this Agreement, School shall pay to Contractor compensation in the amounts and by the dates set forth on Exhibit "D" attached hereto.

V. TERM AND TERMINATION

A. Term. The term of this Agreement shall be for an eighteen month period commencing July 1, 2022 and ending on June 30, 2023, unless otherwise terminated by either party in accordance with Paragraph V.B, below

B. Termination. Notwithstanding anything herein contrary, either party shall have the right to terminate this Agreement, with or without cause, by giving at least 90 days prior written notice to the other party; and upon expiration of such ninety (90) day notice period, this Agreement shall be terminated and all obligations, duties and responsibilities of the parties shall cease, except that School shall be obligated to pay any compensation payments due and owing to Contractor under Paragraph IV above.

[Type here]

VI. INDEPENDENT CONTRACTOR. It is hereby understood and agreed that Contractor, in performing the services pursuant to this Agreement, is acting in the capacity of an independent contractor. Contractor represents and warrants that it and its employees and independent Contractor are not agents, servants, partners, nor employees of School. Contractor shall be solely responsible to pay its own federal, state, and local withholding taxes and any and all other payments payroll related taxes incurred by Contractor in the performance of the services hereunder. None of the benefits provided by School to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and employment insurance are available from School to Contractor and/or any and all of Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of School or to bind School in any way whatsoever.

VII. INSURANCE. During the term, Contractor agrees to carry worker's compensation insurance and professional liability insurance coverage. All such insurance coverage shall be underwritten by insurance companies authorized to do business in State of Iowa. Contractor shall furnish School with copies of such insurance coverage certificates by the earlier of the commencement of services provided under the Agreement, or within ninety (90) days of such request by School. The amount of professional liability insurance coverage maintained by the Company shall be at least one million dollars per event and three million dollars in the aggregate.

VIII. NOTICE. Any notice required to be given hereunder shall be sufficient if in writing and delivered by hand, by overnight courier, or if sent by certified or registered mail, return receipt requested, to the parties at the following addresses:

If to School:

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If to Contractor:

Shenandoah Medical Center  
300 Pershing Ave. Shenandoah IA 51601  
Attn: Chief Executive Officer

[Type here]

All notices shall be deemed to have been given (a) on the day if hand delivered, (b) on the day following the date given to a nationally recognized overnight courier service or (c) three (3) days following the date deposited with the U.S. Postal Service.

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VIX. ENTIRE AGREEMENT; NO MODIFICATION This Agreement contains the entire understanding between the parties hereto and supersedes all prior agreements, understandings, representations, warranties and / or covenants, whether written or oral, between the parties regarding the subject matter. This Agreement may not be changed, amended, or modified except by written instrument executed by both of the parties to the Agreement.

X. GOVERNING LAW. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of **IOWA**. Any suit or action filed to enforce or contest any provision of this Agreement, or the obligations imposed shall be brought and prosecuted in a court of competent jurisdiction sitting in the State of **IOWA**.

[Type here]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals that day and year first above written.

SHENANDOAH COMMUNITY HIGH SCHOOL

ATTEST: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

By: \_\_\_\_\_

TITLE: \_\_\_\_\_

SHENANDOAH MEDICAL CENTER

By: \_\_\_\_\_

TITLE: \_\_\_\_\_

Witness: \_\_\_\_\_

[Type here]

EXHIBIT "A"

To the Agreement by and between SHENANDOAH COMMUNITY HIGH SCHOOL ("School") and SHENANDOAH MEDICAL CENTER ("Contractor")

SERVICES

1. An NATA Certified Athletic Trainer employed by SHENANDOAH MEDICAL CENTER, will be available to provide training services to the School on a regularly scheduled basis. This basis will be two scheduled time slots per week for injury assessments; and as needed beyond this, and based upon trainer availability.
2. The agreed upon services will include evaluation and treatment of injuries sustained by School's students during school athletic events, application of first aid and recommendation for exercise or physical measures for minor injuries under the direction, supervision and review of the physicians to be determined by Shenandoah Medical Center.
3. The Athletic Trainer will be responsible for the athletic training facility while there, including opening and closing. The Athletic Trainer will also advise the school on inventory status, requisitioning of supplies (i.e. tape, pre-wrap, etc.), and or facility management.
4. The Athletic Trainer will keep accurate records of all athletic injuries reported by school students as occurring during school athletic events and all rehabilitation procedures administered by Athletic Trainer. The Athletic Trainer will also prepare reports on all athletic injuries sustained by school students during school events for the nursing and athletic offices as may be requested. Reporting and all communication about athlete status with coaches, parents, and athletes will be managed through a secure health record system, provided by the Shenandoah Medical Center.
5. In cooperation with the Athletic Director and staff, the Athletic Trainer will develop and distribute to Athletic Director, Nurse, and Coaches the following information: location of emergency phone and phone numbers.
6. Inspect and take inventory of all team medical kits prior to the beginning of each season.
7. Provide coordination between injured athletes, coaching staff, and team or family physician.
8. The Athletic Trainer shall report directly to the Athletic Director and in his or her absence to the Assistant A.D. or his/her designee.
9. The Athletic Trainer may be requested to speak for educational programs in the School.

[Type here]

EXHIBIT "B"

EVENT COVERAGE NEEDS

1. Coverage of 30 Varsity home events at Shenandoah Community High School, or its associated facilities of sporting events. The athletic director will dictate which event is to be covered if there are two simultaneous events.

EXHIBIT "C"

DUTIES AND RESPONSIBILITIES OF SCHOOL

- a) To provide an area in which Contractor's agents can perform the services pursuant to this Agreement and to provide all necessary and required supplies and equipment required in order to perform such services as approved by School's Athletic Director.
- b) Facilitate communications and flexibility between School, coaches, and trainer and school medical staff.
- c) Designate an individual (Athletic Director) to directly monitor and evaluate the compliance of the Athletic Trainer with the duties and responsibilities as outlined above.
- d) Designee will coordinate any needed schedule or duty adjustments and report any concerns directly to the Athletic Trainer's supervisor, as designated by the Contractor to the School.
- e) All School Holiday practice/game schedules which the Athletic Trainer or trained health care professional is requested to attend must be submitted to the Athletic Trainer fourteen (14) days of the Holiday.

EXHIBIT "D"

COMPENSATION AND PAYMENT SCHEDULE

School shall remit all payments on or before the dates listed on the following schedule:

School Year 2022/2023

September 15, 2022	\$5,000.00
March 15, 2023	<u>\$5,000.00</u>
<b>Total:</b>	\$10,000.00

Payments should be made to: SHENANDOAH MEDICAL CENTER  
**300 PERSHING AVE. SHENANDOAH, IA 51601**  
**Attn: Betsy Stephens**

[Type here]

## WELLNESS SERVICES AGREEMENT

This Services Agreement (“**Agreement**”) is made and entered into this   1   day of September, 2022 (the “**Effective Date**”) by and between Shenandoah Medical Center, an Iowa non-profit company (“**Hospital**”) and Shenandoah Community School District, (“**SCSD**”).

### PURPOSE

Hospital has developed a Workplace Wellness Solution Program (the “**Program**”) through which Hospital provides certain wellness services, including annual wellness visits / health coach services, to promote healthy lifestyles and to foster work environments supporting wellness and preventive care initiatives. SCSD sponsors an employee wellness program. SCSD desires for Hospital to assist it with the administration of its employee wellness program and specifically in the provision of wellness services to SCSD’s employees, in accordance with the terms and conditions outlined in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1. **Services to be Provided.** Hospital shall provide the following wellness services, which are customarily provided through Hospital’s Program (the “**Services**”):
  - (a) Lab Evaluation – On-site wellness screen offers 22 blood tests including cholesterol, blood sugar, thyroid, blood cell count, and electrolytes. Draws will be performed once per year.
  - (b) Health Risk Assessment – Used to collect health information coupled with a process that includes biometric testing to assess an individual's health status, risks, and habits. This information is used to engage SCSD employees in their health, shape lifestyle choices, and promote prevention. A de-identified summary will be provided to SCSD Leadership to better understand the health characteristics of its employees.
  - (c) Care/Nutrition Management – A semiannual private consultation between the employee and our Corporate Wellness manager to discuss lab results, discuss the results of the health risk assessment and discuss a plan for preventative future care.
  - (d) Prevention Summary Roadmap – Preventative services recommended based on a patient’s specific demographic.
  - (e) Annual Immunizations – On-site flu shots offered to all SCSD employees at a rate of \$30 per immunization (for 2022).
  - (f) Pre-work Job Screening – Series of tasks designed to assess a worker's ability to perform physical or other demands of a job for which he/she has been hired. This service is offered, upon request of SCSD, at a fixed discounted rate of \$25 per screening.
  - (g) SMC Wellness Center Access – The Wellness Center at Shenandoah Medical Center combines state-of-the-art equipment, comprehensive fitness programs and a team of

professional trainers that work with individuals to develop and implement healthy lifestyle changes. Access by employees to the Wellness Center is included in this proposal.

- (h) Personal Training – Customized workout schedules based on health history, goals and current physical status. Employees will be advised on proper exercise techniques to ensure good form, strength and conditioning. This service is offered at a rate of \$25 per month, which will be billed directly to the employee, if employee elects to participate in this service.
- (i) Customized Services Brochure – A full packet will be composed by Hospital staff to be provided to SCSD’s employees.

SCSD acknowledges and agrees that Hospital may modify the Services, in accordance with Hospital’s Program. Hospital shall provide SCSD with notice of any material changes to the Services identified in this Section 1 at least thirty (30) days prior to any effective date of a change.

Hospital shall provide Services, through qualified personnel, in a professional and efficient manner in accordance with industry and professional standards. SCSD shall set aside and maintain designated areas adequate for the provision of Services. Hospital and SCSD shall mutually agree on a schedule for the performance of the Services. SCSD shall assist the Hospital in obtaining all necessary authorizations and consents for the provision of Services. The Hospital shall develop all authorization and consent forms for employees.

2. **Compensation.** In consideration of the Services, SCSD shall pay Hospital the fees in an amount and manner as outlined in Schedule A, attached hereto and incorporated herein by reference. On an annual basis, Hospital may modify the fees for the Services by providing at least thirty (30) days written notice of such modifications.

3. **Term and Termination.** The term of this Agreement will begin on June 1, 2021 and shall continue for one (1) year and may be renewed for successive one (1) year terms upon mutual agreement of the parties at least sixty (60) days prior to the end of the existing term (the initial term and any renewal term shall be referred to herein as the “**Term**”). This Agreement may be terminated prior to the expiration of any Term as follows:

(a) **Mutual Agreement.** If both Hospital and SCSD mutually agree, in writing, this Agreement shall terminate on the terms and date stipulated in such writing.

(b) **For Cause Termination.** This Agreement may be terminated by either party at any time by notifying the other party of its intention to terminate “for cause” at least thirty (30) days prior to the termination date. Such notice shall be in writing and specifically set forth the reasons justifying termination for cause. For purposes of this Agreement, “for cause” means: a material breach by a party to this Agreement of one or more obligations imposed upon the party under this Agreement. If the alleged breach is not cured within thirty (30) days, the Agreement will automatically terminate on the termination date specified in the notice.

4. **Relationship of the Parties.** The parties hereto are independent contractors. This Agreement does not constitute and shall not be construed in any manner so as to create as between

these parties a joint venture, employment relationship, agency agreement, partnership or any other relationship other than that of independent contractors.

5. **Proprietary Information.** In the event Hospital needs any of SCSD's proprietary information, including but not limited to any marketing plans, financial information, trademarks, or copyrights (whether registered or unregistered), it shall only utilize such proprietary information to perform Services hereunder and shall return all proprietary information immediately upon the termination of this Agreement.

6. **Compliance with Laws & Regulations.** SCSD and Hospital agree to comply with all applicable federal, state and local laws in the performance of obligations under this Agreement, including but not limited to the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder ("HIPAA"). If Hospital is a Business Associate of SCSD, Hospital will execute a Business Associate Agreement.

7. **Indemnification.** To the extent permitted by law, each party shall indemnify and hold harmless the other against all actions, claims, demands and liabilities, and against all loss, damage, costs and expenses, including reasonable attorneys' fees, arising directly or indirectly from an alleged injury to a person or to property as a result of the negligent or intentional act or omission of a party or any of its employees, subcontractors, or agents, except to the extent any such loss, damage, costs and expenses were caused by the negligent or intentional act or omission of the other party or its officers, employees or agents or covered by applicable insurance.

8. **Notices.** Any notice required to be given by this Agreement shall be in writing and personally delivered or sent by certified U.S. mail to the following addresses:

If to Hospital:

Attn: Matt Sells, CEO  
300 Pershing Ave.  
Shenandoah, IA 51601

If to SCSD:

Attn: Dr. Kerri Nelson  
304 West Nishna Road  
Shenandoah, IA 51601

9. **Miscellaneous.** This Agreement may not be assigned by either party to this Agreement without the express written consent of the other party. This Agreement, including any attachments, contains the entire understanding of the parties with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings. Except as otherwise provided herein, any modification of this Agreement shall be effective only if it is in writing and signed by both parties to this Agreement. The failure or delay by a party at any time to require performance of any provision shall not affect the right of such party to require performance at a later time; no waiver shall be effective unless it is in writing and is signed by the party asserted to have granted such waiver. Should any provision of this Agreement or application thereof be held invalid or unenforceable, the remainder to this Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law unless to do so would defeat the purpose of this Agreement as mutually determined by the parties. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa.

**IN WITNESS WHEREOF**, the parties through their duly authorized officers, have executed this Agreement on the first date above written.

**Shenandoah Community School District**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**HOSPITAL**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**SCHEDULE A -  
COMPENSATION**

Payment. SCSD shall pay Hospital an Annual Plan Fee in the amount of \$15,000.00. The Services that are included in the Annual Plan Fee are indicated below. In addition, and for the Services that are not included in the Annual Plan Fee, SCSD shall pay Hospital in the amount and manner indicated below.

<b>Service</b>	<b>Price</b>
Lab Evaluation	Included
Care/Nutrition Management	Included
Health Risk Assessment	Included
Preventive Summary Roadmap	Included
Annual Flu Immunizations	\$30/employee
Pre-work Job Screen	\$25/screen
SMC Wellness Center Access	Included
Personal Training	\$25/month (to be paid by employee)
Customized Services Brochure	Included

Payment Terms. For the Annual Plan Fee, SCSD agrees to pay Hospital the amount of the Annual Plan Fee by September 1, 2022 and then on the anniversary of such date for each successive term. For other charges, Hospital will maintain and will provide SCSD with documentation detailing Services provided during the previous month or some other time period. SCSD agrees to pay Contractor all fees due no later than thirty (30) days from the date of receipt of such documentation. Any amounts on invoices not paid within such period shall be subject to a compounding one and one-half percent (1.5%) service fee, or the maximum allowed by law, whichever is less, for each thirty (30) day period beyond the due date.



Push Pedal Pull  
 ATTN: MANAGER 515-965-6050  
 2010 SE Delaware Ave, Ste 252  
 Ankeny IA 50021  
 Cell / Text: (515) 851-0502  
 lreiland@pushpedalpull.com

# Purchase Recommendation

Page 1 of 4

Prepared by: **Luke Reiland**

Quote Date	Quote #
09/12/2022	82269

Billing Address	Shipping Address
SHENANDOAH COMMUNITY SCHOOL DISTRICT ACCOUNTS PAYABLE 1000 MUSTANG DRIVE SHENANDOAH IA 51601	SHENANDOAH HIGH SCHOOL ANDREW CHRISTENSEN 712-246-4727 1000 MUSTANG DRIVE SHENANDOAH IA 51601

Account No.	Customer Email
1900108517 SHENANDOAH COMMUNITY SCHOOL DIS...	christensena@shenandoah.k12.ia.us

**Due to Covid19, we have been experiencing delayed lead times on various products for up to 20 weeks. See your local P3 representative for any updated changes. We apologize in advance for any inconvenience this may cause.**

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
500	USA SPOR...	GO-010U	10# URETHANE OLYMPIC INTERLOCK		54	53.50	42.75	2,308.50
505	USA SPOR...	GO-025U	25# URETHANE OLYMPIC INTERLOCK		54	113.38	86.50	4,671.00
524	USA SPOR...	GO-045U	45# URETHANE OLYMPIC INTERLOCK		54	204.08	142.75	7,708.50
1014	USA SPOR...	TSD-005-...	TSD-R 5-100# 12-SIDED RUBBER ENCASED DUMBBELL SET		1	7,530.68	5,020.00	5,020.00
1557	USA SPOR...	TSD-005-...	TSD-R 5-50# 12-SIDED RUBBER DUMBBELL SET		1	1,646.88	1,215.00	1,215.00
1549	USA SPOR...	TSD-020R	20# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	143.20	95.50	95.50
1551	USA SPOR...	TSD-025R	25# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	179.04	119.50	119.50
1552	USA SPOR...	TSD-030R	30# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	178.92	131.50	131.50
1553	USA SPOR...	TSD-035R	35# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	208.74	153.25	153.25
1554	USA SPOR...	TSD-040R	40# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	238.56	175.00	175.00
9164	USA SPOR...	TSD-055R	55# TSD-R 12 SIDED RUBBER		1	360.84	240.75	240.75

**Standard Terms and Conditions:**

- 1) 50% deposit and approve P.O. with order. Balance due upon delivery.
- Send Payment To:  
2306 W 41st St.  
Sioux Falls, SD 57105
- 2) Additional delivery fees may apply for additional trips.
- 3) Prices are subject to change 14 days after the quote date.
- 4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
- 5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.
- 6) Clerical errors are subject to correction.
- 7) Buyer agrees to promptly file claim for all goods damaged in transit.
- 8) We have a 30-day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.
- 9) There will be a 20% restocking fee on merchandise cancellations or returns. Delivery, Set-Up and Freight will not be refunded.

**Subtotal \$: 36,602.52**

**Sales Tax \$: 0.00**

**Total \$: 36,602.52**

**Acceptance of Proposal:**

**These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.**

**Push Pedal Pull will not accept credit card payment for invoices of more than \$20,000.**

Date:	Authorized Signature:
P.O. Number:	Print Signature:

Push Pedal Pull  
 ATTN: MANAGER 515-965-6050  
 2010 SE Delaware Ave, Ste 252  
 Ankeny IA 50021

Prepared by: Luke Reiland

lreiland@pushpedalpull.com

Quote Date	Quote #
09/12/2022	82269

Billing Address	Shipping Address
SHENANDOAH COMMUNITY SCHOOL DISTRICT ACCOUNTS PAYABLE 1000 MUSTANG DRIVE SHENANDOAH IA 51601	SHENANDOAH HIGH SCHOOL ANDREW CHRISTENSEN 712-246-4727 1000 MUSTANG DRIVE SHENANDOAH IA 51601

Account No.	Customer Email
1900108517 SHENANDOAH COMMUNITY SCHOOL DIS...	christensena@shenandoah.k12.ia.us

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
9165	USA SPOR...	TSD-060R	ENCASED DUMBBELL - PAIR 60# TSD-R 12 SIDED RUBBER ENCASED DUMBBELL - PAIR		1	393.64	262.50	262.50
2265	USA SPOR...	TDR-3	HORIZONTAL 3-TIER DUMBBELL RACK (3 BOXES)		2	543.90	399.00	798.00
NEW	PUSHP	JPTA	BODY SOLID COMMERCIAL OLYMPIC PLATE TREE AND BAR STORAGE. GWT56		2	0.00	270.00	540.00
NEW	PUSHP	JPTA	POWER SYSTEMS BATTLE ROPE. 1.5" X 40'. 13654		4	0.00	238.50	954.00
70534	POWER SY...	13644	POWER TRAINING ROPE 40'X1.5"-BLK		4	168.95	168.95	675.80
20311	POWER SY...	20820	12" PLYOMETRIC PLATFORM BLK		2	146.50	146.50	293.00
NEW	PUSHP	JPTA	POWER SYSTEMS 24" PLYOMETRIC PLATFORM BLK. 20824		2	0.00	185.00	370.00
NEW	PUSHP	JPTA	POWER SYSTEMS 30" PLYOMETRIC PLATFORM BLK. 20826		2	0.00	204.50	409.00
25687	TAG FITNE...	KETL-4	4KG/8.8LB POWDER COATED KETTLEBELL		1	22.00	14.75	14.75
25688	TAG FITNE...	KETL-6	6KG/13.2LB POWDER COATED KETTLEBELL		1	33.00	22.00	22.00
25689	TAG FITNE...	KETL-8	8KG/17.6LB POWDER COATED KETTLEBELL		1	44.00	29.50	29.50

# Purchase Recommendation

Page 3 of 4

Push Pedal Pull  
 ATTN: MANAGER 515-965-6050  
 2010 SE Delaware Ave, Ste 252  
 Ankeny IA 50021

Prepared by: **Luke Reiland**

lreiland@pushpedalpull.com

Quote Date	Quote #
09/12/2022	82269

Billing Address	Shipping Address
SHENANDOAH COMMUNITY SCHOOL DISTRICT ACCOUNTS PAYABLE 1000 MUSTANG DRIVE SHENANDOAH IA 51601	SHENANDOAH HIGH SCHOOL ANDREW CHRISTENSEN 712-246-4727 1000 MUSTANG DRIVE SHENANDOAH IA 51601

Account No.	Customer Email
1900108517 SHENANDOAH COMMUNITY SCHOOL DIS...	christensena@shenandoah.k12.ia.us

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
25690	TAG FITNE...	KETL-10	10KG/22LB POWDER COATED KETTLEBELL		1	55.00	36.75	36.75
25334	TAG FITNE...	KETL-12	12KG/26.4LB POWDER COATED KETTLEBELL		1	66.00	44.00	44.00
NEW	PUSHP	JPTA	14KG / 30.8LB POWDER COATED KETTLEBELL. KETL-14		1	0.00	47.99	47.99
25335	TAG FITNE...	KETL-16	16KG/35.2LB POWDER COATED KETTLEBELL		1	88.00	58.75	58.75
NEW	PUSHP	JPTA	18KB / 39.6LB POWDER COATED KETTLEBELL. KETL-18		1	0.00	66.00	66.00
25336	TAG FITNE...	KETL-20	20KG/44LB POWDER COATED KETTLEBELL		1	110.00	65.99	65.99
25337	TAG FITNE...	KETL-24	24KG/52.8LB POWDER COATED KETTLEBELL		1	132.00	77.99	77.99
NEW	PUSHP	JPTA	28KB/61.6LB POWDER COATED KETTLEBELL. KETL-28		1	0.00	103.00	103.00
25076	TKO STRE...	813OB-86...	MIDDLE WEIGHT POWER BAR		9	390.00	329.00	2,961.00
74560	TKO STRE...	813OB-72...	72" FEATHERWEIGHT TECHNIQUE BAR, 28MM ALUMINUM SHAFT		7	220.00	147.00	1,029.00
74375	TKO STRE...	813OB-47C	47" OLYMPIC CURL BAR		7	150.00	100.00	700.00
25905	LOCK-JAW	PR2-MB	PRO 2 COLLAR WITH MAGNETS PAIR BLACK		18	52.00	35.00	630.00

Push Pedal Pull  
 ATTN: MANAGER 515-965-6050  
 2010 SE Delaware Ave, Ste 252  
 Ankeny IA 50021

**Prepared by: Luke Reiland**

lreiland@pushpedalpull.com

Quote Date	Quote #
09/12/2022	82269

Billing Address	Shipping Address
SHENANDOAH COMMUNITY SCHOOL DISTRICT ACCOUNTS PAYABLE 1000 MUSTANG DRIVE SHENANDOAH IA 51601	SHENANDOAH HIGH SCHOOL ANDREW CHRISTENSEN 712-246-4727 1000 MUSTANG DRIVE SHENANDOAH IA 51601

Account No.	Customer Email
1900108517 SHENANDOAH COMMUNITY SCHOOL DIS...	christensena@shenandoah.k12.ia.us

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
25047	TKO STRE...	820TR	24" TRICEPS ROPE		4	26.00	19.00	76.00
70305	LEGEND FI...	3262	PRO SERIES PUSH/PULL POWER SLED		4	879.00	660.00	2,640.00
9901		FC	FREIGHT COMMERCIAL ---ESTIMATION. SUBJECT TO CHANGE---		1		1,859.00	1,859.00



# Body Basics Fitness Equipment

Jordan Baughman (JEB)  
 10912 Prairie Brook Rd  
 Omaha, NE 68144  
 Phone: (402) 397-8866  
 Fax: (402) 397-2128

# Quote

**Quote Order** 1-020161  
**Date** 08/13/22

### Ship To Information

**Shenandoah HS**  
 Andrew Christensen  
 1000 Mustang Dr  
 Shenandoah, IA 51601

Work: (712) 246-1581  
 Cell: (402) 427-3655

Email: christensena@shenandoah.k12.ia.us

### Bill To Information

**Shenandoah HS**  
 Andrew Christensen  
 1000 Mustang Dr  
 Shenandoah, IA 51601

Work: (712) 246-1581  
 Cell: (402) 427-3655

Email: christensena@shenandoah.k12.ia.us

**Expiration Date:** 8/26/2022

**Terms:** Prepaid

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
54	SRBP10	SRBP10 Samson Rubber Bumper Olympic Plate 10#	Deliver	<input type="checkbox"/>	\$56.81	\$56.81	\$3,067.74
54	SRBP25	SRBP25 Samson Rubber Bumper Olympic Plate 25#	Deliver	<input type="checkbox"/>	\$89.70	\$89.70	\$4,843.80
54	SRBP45	SRBP45 Samson Rubber Bumper Olympic Plate 45#	Deliver	<input type="checkbox"/>	\$143.52	\$143.52	\$7,750.08
2	DBU-005	DBU-005 Hampton Durabell 5# (pr)	Deliver	<input type="checkbox"/>	\$37.95	\$29.99	\$59.98
2	DBU-010	DBU-010 Hampton Durabell 10# (pr)	Deliver	<input type="checkbox"/>	\$75.90	\$55.99	\$111.98
2	DBU-015	DBU-015 Hampton Durabell 15# (pr)	Deliver	<input type="checkbox"/>	\$113.85	\$85.99	\$171.98
3	DBU-020	DBU-020 Hampton Durabell 20# (pr)	Deliver	<input type="checkbox"/>	\$151.80	\$105.99	\$317.97
3	DBU-025	DBU-025 Hampton Durabell 25# (pr)	Deliver	<input type="checkbox"/>	\$189.75	\$135.99	\$407.97
3	DBU-030	DBU-030 Hampton Durabell 30# (pr)	Deliver	<input type="checkbox"/>	\$227.70	\$166.99	\$500.97
3	DBU-035	DBU-035 Hampton Durabell 35# (pr)	Deliver	<input type="checkbox"/>	\$265.65	\$185.99	\$557.97
3	DBU-040	DBU-040 Hampton Durabell 40# (pr)	Deliver	<input type="checkbox"/>	\$303.60	\$212.99	\$638.97
2	DBU-045	DBU-045 Hampton Durabell 45# (pr)	Deliver	<input type="checkbox"/>	\$341.55	\$237.99	\$475.98
2	DBU-050	DBU-050 Hampton Durabell 50# (pr)	Deliver	<input type="checkbox"/>	\$379.50	\$263.99	\$527.98
2	DBU-055	DBU-055 Hampton Durabell 55# (pr)	Deliver	<input type="checkbox"/>	\$417.45	\$279.99	\$559.98
2	DBU-060	DBU-060 Hampton Durabell 60# (pr)	Deliver	<input type="checkbox"/>	\$455.40	\$320.99	\$641.98
1	DBU-065	DBU-065 Hampton Durabell 65# (pr)	Deliver	<input type="checkbox"/>	\$493.35	\$344.99	\$344.99
1	DBU-070	DBU-070 Hampton Durabell 70# (pr)	Deliver	<input type="checkbox"/>	\$531.30	\$350.99	\$350.99
1	DBU-075	DBU-075 Hampton Durabell 75# (pr)	Deliver	<input type="checkbox"/>	\$569.25	\$370.99	\$370.99
1	DBU-080	DBU-080 Hampton Durabell 80# (pr)	Deliver	<input type="checkbox"/>	\$607.20	\$439.99	\$439.99
1	DBU-085	DBU-085 Hampton Durabell 85# (pr)	Deliver	<input type="checkbox"/>	\$645.45	\$434.99	\$434.99
1	DBU-090	DBU-090 Hampton Durabell 90# (pr)	Deliver	<input type="checkbox"/>	\$683.10	\$459.99	\$459.99
1	DBU-095	DBU-095 Hampton Durabell 95# (pr)	Deliver	<input type="checkbox"/>	\$721.05	\$485.99	\$485.99
1	DBU-100	DBU-100 Hampton Durabell 100# (pr)	Deliver	<input type="checkbox"/>	\$759.00	\$510.99	\$510.99
2	GWT56	B-S GWT56 Comm Olympic Plate Tree & Bar Holder	Deliver	<input type="checkbox"/>	\$291.00	\$270.99	\$541.98
4	BSTBR1540	BSTBR1540 B-S Battle Rope 1.5"x40'	Deliver	<input type="checkbox"/>	\$207.99	\$200.99	\$803.96
4	BSTBR2040	BSTBR2040 B-S Battle Rope 2"x40'	Deliver	<input type="checkbox"/>	\$349.99	\$335.99	\$1,343.96
2	20514	Power Systems Plyometric Box 12"	Deliver	<input type="checkbox"/>	\$179.99	\$179.99	\$359.98
2	20526	Power Systems Plyometric Box 24"	Deliver	<input type="checkbox"/>	\$247.99	\$247.99	\$495.98

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
2	20532	Power Systems Plyometric Box 30"	Deliver	<input type="checkbox"/>	\$273.99	\$260.99	\$521.98
1	KBX04KG WHT	KBX04kg B-S Premium Kettlebell 4kg / 8.8lb WHT	Deliver	<input type="checkbox"/>	\$25.99	\$15.99	\$15.99
1	KBX06KG SIL	KBX06kg B-S Premium Kettlebell 6kg / 13.2lb SIL	Deliver	<input type="checkbox"/>	\$38.99	\$23.99	\$23.99
1	KBX08KG PNK	KBX08kg B-S Premium Kettlebell 8kg / 17.6lb PNK	Deliver	<input type="checkbox"/>	\$51.99	\$26.99	\$26.99
1	KBX10KG LT BLU	KBX10kg B-S Premium Kettlebell 10kg / 22lb LT BLU	Deliver	<input type="checkbox"/>	\$64.99	\$37.99	\$37.99
1	KBX12KG BLU	KBX12kg B-S Premium Kettlebell 12kg / 26.4lb BLU	Deliver	<input type="checkbox"/>	\$77.99	\$47.99	\$47.99
1	KBX14KG ORG	KBX14kg B-S Premium Kettlebell 14kg / 30.8lb ORG	Deliver	<input type="checkbox"/>	\$90.99	\$47.99	\$47.99
1	KBX16KG YEL	KBX16kg B-S Premium Kettlebell 16kg / 35.2lb YEL	Deliver	<input type="checkbox"/>	\$103.99	\$63.99	\$63.99
1	KBX18KG LAV	KBX18kg B-S Premium Kettlebell 18kg / 39.6lb LAV	Deliver	<input type="checkbox"/>	\$116.99	\$68.99	\$68.99
1	KBX20KG PUR	KBX20kg B-S Premium Kettlebell 20kg / 44.0lb PUR	Deliver	<input type="checkbox"/>	\$129.99	\$65.99	\$65.99
1	KBX22KG MINT	KBX22kg B-S Premium Kettlebell 22kg / 48.4lb MINT	Deliver	<input type="checkbox"/>	\$142.99	\$77.99	\$77.99
1	KBX24KG GRN	KBX24kg B-S Premium Kettlebell 24kg / 52.8lb GRN	Deliver	<input type="checkbox"/>	\$155.99	\$77.99	\$77.99
1	KBX28KG ORG	KBX28kg B-S Premium Kettlebell 28kg / 61.6lb ORG	Deliver	<input type="checkbox"/>	\$181.99	\$109.99	\$109.99
9	AOB1500T	AOB1500B Troy Olympic Bar 1500# Blk 7ft	Deliver	<input type="checkbox"/>	\$599.00	\$363.37	\$3,270.33
7	GOB300LZ	GOB300LZ Troy Olympic Bar Aluminum 6ft	Deliver	<input type="checkbox"/>	\$249.00	\$176.99	\$1,238.93
18	119805	Husker Power Lock Oly Clr	Deliver	<input type="checkbox"/>	\$64.95	\$60.99	\$1,097.82
4	8608L-04	Grizzly Tricep Rope-36" Long	Deliver	<input type="checkbox"/>	\$39.99	\$32.99	\$131.96
4	142622	Legend Pro P/p Power Sled	Deliver	<input type="checkbox"/>	\$739.00	\$700.00	\$2,800.00
1		Delivery Charge		<input type="checkbox"/>		\$300.00	\$300.00
1	479	Freight	Deliver	<input type="checkbox"/>	\$1,000.00	\$1,000.00	\$1,000.00
1	487	Mileage Charge	Deliver	<input type="checkbox"/>	\$250.00	\$200.00	\$200.00

**Special Instructions:**

**Item Total:** \$38,807.01

**Tax:** \$0.00

**TOTAL:** \$38,807.01

Pricing is valid for 10 days with the exception of sale and special purchases which will expire at the end of the promotional period or if items sells out prior.



# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

- REDUCE YOUR OPERATING COSTS
- REGAIN CONTROL OF YOUR EQUIPMENT
- MORE TIME TO FOCUS ON YOUR BUSINESS

**Prepared For:**

Rob Addy  
SHENANDOAH COMM  
SCHOOL DIST  
HIGH SCHOOL  
1000 MUSTANG DR  
SHENANDOAH, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

## **Account Manager**

**Name:** Dave Bodenstedt

**How I Can Help:** I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

**Phone:** 402-679-3006

**Email:** dave.bodenstedt@rasmech.com

## **Dispatcher**

**Name:** Mike Brazeal

**How I Can Help:** I am your service dispatcher. I can help with service schedules, invoices, and work order history.

**Phone:** 712-323-0541

**Email:** mike.brazeal@rasmech.com



# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Chiller, Boiler, DOAS, Makeup Air Unit (MAU), Glycol Feeder System**, preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Filters, coil cleanings, and annual belt changes for related equipment is included in the contract amount. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Heating season for the Chiller, Boiler, DOAS, MAU, & Glycol Feeder System PM's. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boilers. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

***Please note:** boiler PM requires the following kits for the 2022 heating season. (Prices below included in proposal total)*

*Array Boiler Maintenance Kit 20156537 \$417.00 per boiler*

*Cleaning Kit 20136186 \$376.00*

**Visit two (spring)** will consist of tasks related to Cooling season for the Chiller and DOAS PM's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

*Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Gym / Auditorium RTU's & Pump PM's have been quoted per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
High Sch - ACCH-1 - Chiller	Chiller - Scroll	Daikin	AGZ120EDSEMN N00	STNU200700107
High Sch - Boiler B-1	Boiler	Riello	AR 3000	FC290002440
High Sch - Boiler B-2	Boiler	Riello	AR 3000	FC09P000626
High Sch - DOAS- 1	Dedicated Outdoor Air System	Valent	VPRP-110-10C- 20I-A-1DC	16544040
High Sch - FCS - Makeup Air Unit - MAU 1	Makeup Air Unit	Valent	VX-112-7.5D-1	16546519
High Sch - Glycol Feed System 1	Feedwater Tank	JL Wingert	TBD	-
High Sch - Shop Makeup Air Unit	Makeup Air Unit	Greenheck	DGX-120-H32- DB	14828156 16L

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Chiller - Scroll(s) listed equipment below.

## High Sch - ACCH-1 - Chiller

- Check the pump operation and vent all air from the system
- Check all exposed brazed joints for evidence of leaks.
  - Check all valve stem packing for leaks.
- Check all connections and all refrigerant threaded connectors.
  - Check all control wiring by pulling on the wire at connections and tighten all screw connections. Check plug-in relays for proper seating and to insure retaining clips are installed.
    - Verify chiller water flow rate
- Check Compressor Oil Level (each circuit)
  - Check Rotation of condenser fans.
- Check compressor suction pressures (each circuit)
  - Check compressor superheat (each circuit)
    - Measure volts/amps of compressor 1
- Measure volts/amps of compressor 3 (if applicable)
  - Measure volts/amps of condenser fan motor 1
- Measure volts/amps of condenser fan motor 3 (if applicable)
  - Check contactor(s)
    - Fall PM
- Leave electrical power to the unit on, so the compressor crankcase heaters will keep the liquid refrigerant out of the compressor oil.
- Check water treatment and proper glycol percent, if used
- Check that all refrigerant valves are either opened or closed as required for proper operation of the chiller.
- Check all refrigerant lines to insure that they will not vibrate against each other or against other chiller components and are properly supported.
  - Look for any signs of refrigerant leaks around the condenser coils.
- Check at the power block or disconnect for the proper voltage and proper voltage between phases before starting the unit
  - Set the chilled water setpoint to the required temperature.
    - Check refrigerant sight glass for flashing
      - Check the liquid line sight glasses
- Check compressor discharge pressures (each circuit)
  - Check compressor subcool (each circuit)
- Measure volts/amps of compressor 2 (if applicable)
- Measure volts/amps of compressor 4 (if applicable)
- Measure volts/amps of condenser fan motor 2 (if applicable)
- Measure volts/amps of condenser fan motor 4 (if applicable)
  - Record Chiller Liquid Line Temp
- If chilled water system is not drained, maintain power to the evaporator heater to prevent freezing. Maintain heat tracing on the chilled water lines.

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Boiler(s) listed equipment below.

## **High Sch - Boiler B-1**      **High Sch - Boiler B-2**

- Procure Array Boiler Maintenance Kit 20156537 and install parts
    - Check the pressure of the hydraulic system
    - Check air piping and verify if leaks are present
      - Verify the condensate discharge system
  - Inspect and test the reset button of low water cut off
    - Combustion test and analysis
      - Check ignition electrode
    - Clean condensate discharge
      - Check control parameters
      - Check wiring and connections
  - Verify the flame stability and signal strength
    - Verify proper water quality per O&M
- Procure Cleaning Kit 20136186 and use cleaning components per O&M
  - Check vent piping and verify if leaks are present
    - Check relief valves
    - Test low water cut off
      - Check all piping (gas and water) for leaks
  - Verify condition of flue and air system (including Venturi and fan)
  - Clean the combustion chamber (including the burner tube)
  - Safety block check, modulation range check, gas valve closing after burner stop
    - Check for gas piping leak
      - Verify startup
    - Inspect the burner gasket
  - Shut off the boiler for spring season

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Dedicated Outdoor Air System(s) listed equipment below.

## High Sch - DOAS- 1

- Check door seals, tighten handles as needed
  - Clean coils
- Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
  - Clean the damper rod bushings
- Tighten Blower fans wheel, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
- Inspect the filters and clean or change as needed
  - Measure volts/amps of condenser fan motor 1
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
  - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)
- Check the condition of gaskets around doors
  - Clean Drain Pans
- Return the trap to operating position before the cooling season starts
- Check that the damper blade seals are in good condition
- Clean the inside of the unit with disinfectant to prevent dirt buildup microorganism growth
  - Clean dirt from the Blower wheel
- Inspect and clean the flat plate heat exchanger
  - Measure volts/amps of compressor 1
  - Check contactor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
  - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
  - Check and clean pilot assembly (fall)

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Makeup Air Unit(s) listed equipment below.

## **High Sch - Shop Makeup Air Unit**

- Examine and Clean Burners, Igniters, and Flame Rods
  - Check starters and contact surfaces
    - Check all safety controls
  - Lube motors/bearings where applicable
    - Check motor supports
  - Check unusual noises/vibrations
- Check Filters advise if cleaning is needed
- Check power supply operation
- Check operating temperatures
  - Check all operating controls
- Check fan wheels - clean as required
- Check and clean outside air intakes
  - Check and clean pilot assembly
- Verify louver operation. Clean / lube as needed

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Makeup Air Unit(s) listed equipment below.

## High Sch - FCS - Makeup Air Unit - MAU 1

- Check door seals, tighten handles as needed
  - Clean coils
- Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
  - Clean the damper rod bushings
- Tighten Blower fans wheel, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
  - Lubricate blower motor if applicable
  - Measure volts/amps of compressor 1
    - Check contactor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
  - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
  - Check and clean pilot assembly (fall)
- Check the condition of gaskets around doors
  - Clean Drain Pans
- Return the trap to operating position before the cooling season starts
- Check that the damper blade seals are in good condition
- Clean the inside of the unit with disinfectant to prevent dirt buildup microorganism growth
  - Clean dirt from the Blower wheel
- Check rubber isolators (if applicable) for deterioration.
  - Inspect the filters and clean or change as needed
  - Measure volts/amps of condenser fan motor 1
  - Check compressor suction pressures (each circuit) (spring)
  - Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
  - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Feedwater Tank(s) listed equipment below.

## **High Sch - Glycol Feed System 1**

- Check the pressure of the hydraulic system
- Check pump for proper operation
- Check for wear on the pressure switch contacts
- Check the piping and tubing to insure proper discharge of the glycol solution
- Check pump/motor for noises or leaks
- Check adjustment seal on Brass Pressure Relief Valve

# PROGRAM OVERVIEW

## Agreement Terms

This Agreement is to commence on 2022-09-01 and continue for a term of 1 year. Contract is set to expire on 2023-08-31. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**SEVEN THOUSAND, NINE HUNDRED FORTY-THREE DOLLARS.....\$7,943.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)



# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

**REDUCE YOUR OPERATING COSTS**

**REGAIN CONTROL OF YOUR EQUIPMENT**

**MORE TIME TO FOCUS ON YOUR BUSINESS**

**Prepared For:**

Rob Addy  
SHENANDOAH COMM  
SCHOOL DIST  
K8 BLDG  
601 DR CREIGHTON CIR  
SHENANDOAH, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

## **Account Manager**

**Name:** Dave Bodenstedt

**How I Can Help:** I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

**Phone:** 402-679-3006

**Email:** dave.bodenstedt@rasmech.com

## **Dispatcher**

**Name:** Mike Brazeal

**How I Can Help:** I am your service dispatcher. I can help with service schedules, invoices, and work order history.

**Phone:** 712-323-0541

**Email:** mike.brazeal@rasmech.com



# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Cooling Tower, Boiler, Heat Exchanger, and Water Heater** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Heating season for the Cooling Tower, Boiler, & Water Heater. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boilers. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

**Visit two (spring)** will consist of tasks related to Cooling season for the Cooling Tower, Heat Exchanger, and Boiler shutdown. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

*Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Pump PM's per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
K8 - Boiler 1	Boiler	Bryan	AB250-W-FDG	87472
K8 - Boiler 2	Boiler	Bryan	AB250-W-FDG	87488
K8 - Boiler Burner 1	Burner	Gordon Piatt	SR8.1-G-10	NA
K8 - Boiler Burner 2	Burner	Gordon Piatt	SR8.1-G-10	NA
K8 - Heat Exchanger	Heat Exchanger	Tranter	UFX-42-5-HP- 171	93312
K8 - Water Heater	Hot Water Heater	PVI	1000 P 600A-TP	0801104804
K8 - Water Heater Burner 3	Burner	PVI	BG400	276640
K8 Cooling Tower 1	Cooling Tower	BAC	TBD	-

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Boiler(s) listed equipment below.

## K8 - Boiler 1

- Make visual inspection of gauges, monitors, and indicators
- Check low draft, fan, air pressure and damper position interlocks of power burner
- Inspect flue gas passages and the exterior surfaces of the boiler tubes
  - Check boiler pressure vessel and piping
    - Test Low-Water Fuel Cutoff
    - Verify Low-Water Fuel Cutoff M/R
      - Test Forced Circulation
  - Test Fuel Safety Shutoff Valve, Main
    - Test Pilot Safety Shutoff Valve
    - Test High Gas Pressure M/R
    - Test Purge Air Flow Switch
    - Test Flame Detector, Scanner
  - Test / Verify Safety Relief Valve #1
  - Test Unregulated Inlet Pressure
    - Test Manifold, High Fire
    - Test Combustion Air Intake
  - Boiler shut down in the spring

## K8 - Boiler 2

- Make visual check of instrument and equipment settings against factory recommended specifications
- Perform leakage tests on pilot and main gas
- Clean any accumulation of soot or debris from flue gas passages and exterior boiler tube surfaces
- CSD1 (<250HP) / NFPA-85 (>250HP) Safety Report Submission (Annual)
  - Test Forced Circulation
  - Test Water Temperature
- Test High Water Temperature Limit M/R
- Test Fuel Safety Shutoff Valve, Secondary
  - Test / Verify Combustion Air Switch
  - Test / Verify Low Gas Pressure M/R
  - Test Flame Safeguard, Primary
    - Test Low Fire Start Switch
  - Test / Verify Main Gas Regulator
  - Test Regulated Outlet Pressure
    - Test Intake Air Louver, Proof
      - Verify Screen Clean

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Burner(s) listed equipment below.

## **K8 - Boiler Burner 1**

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
  - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
- Record CO<sub>2</sub> Volume percentage per fire setting
  - Record CO PPMN per fire setting
- Record Flue Gas Temp per fire setting

## **K8 - Boiler Burner 2**

## **K8 - Water Heater Burner 3**

- Verify operation status of safety devices
  - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O<sub>2</sub> Volume percentage per fire setting
  - Record Efficiency % per fire setting
- Record Ambient Air Temp per fire setting

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Hot Water Heater(s) listed equipment below.

## **K8 - Water Heater**

- Operational inspection after burner tuning
- Perform CSD1 and provide report

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Heat Exchanger(s) listed equipment below.

## **K8 - Heat Exchanger**

- Visually check for leaks.
- Tighten all mechanical connections.
- Verify pressure gauge and thermometer accuracy
- Check and clean strainers if present.
- Check operating safety devices
- Clean exterior surfaces as needed.
- Verify operation of Sump Tank

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Cooling Tower(s) listed equipment below.

## **K8 Cooling Tower 1**

- Inspect General Condition of Unit
  - Clean Sump Strainer
  - Inspect Heat Transfer Section
- Check and Adjust Fan Belt Tension
- Check Motor Voltage and Current
  - Lubricate Fan Motor Bearings
- Check Sump tank and makeup water valve
  - Check Operation of Make-Up Valve
- Check Fan for Rotation Without Obstruction
- Clean Debris from Unit
- Check and Adjust Sump Water Level
  - Inspect and clean Spray Nozzles
- Check Fan Bearing Locking Collars
  - Lubricate Fan Shaft Bearings
- Check Fan and Pump Motor for Proper Rotation
  - Check Tower Loop control
- Check Unit for Unusual Noise or Vibration

# PROGRAM OVERVIEW

## Agreement Terms

This Agreement is to commence on 2022-09-01 and continue for a term of 1 year. Contract is set to expire on 2023-08-31. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**FOUR THOUSAND, NINE HUNDRED EIGHTY-SIX DOLLARS.....\$4,986.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)



# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

**Prepared For:**

Rob Addy  
SHENANDOAH COMM  
SCHOOL DIST  
ADMIN BLDG  
304 W NISHNA ROAD  
SHENANDOAH, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

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**Phone:** 712-323-0541

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# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Boiler** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Boiler PM. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boilers. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

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*Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Pump PM's has been quoted per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
Admin - Boiler 1	Boiler	LES	HF3-60	07F-4532
Admin - Boiler Burner 1	Burner	Webster	JB1G-03- RM7898A-M.12- UL/CSD1	U99519A-01

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Boiler(s) listed equipment below.

## **Admin - Boiler 1**

- CSD1 (<250HP) / NFPA-85 (>250HP) Safety Report Submission (Annual)
  - Test Forced Circulation
  - Test Water Temperature
- Test Fuel Safety Shutoff Valve, Main
  - Test Pilot Safety Shutoff Valve
  - Test Flame Safeguard, Primary
    - Test Low Fire Start Switch
- Test / Verify Main Gas Regulator
- Test Regulated Outlet Pressure
  - Verify Screen Clean
- Test Low-Water Fuel Cutoff
  - Verify Low-Water Fuel Cutoff M/R
- Test High Water Temperature Limit M/R
- Test Fuel Safety Shutoff Valve, Secondary
  - Test Purge Air Flow Switch
  - Test Flame Detector, Scanner
- Test / Verify Safety Relief Valve #1
- Test Unregulated Inlet Pressure
  - Test Manifold, High Fire
- Boiler shut down in the spring

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Burner(s) listed equipment below.

## **Admin - Boiler Burner 1**

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
  - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
- Record CO<sub>2</sub> Volume percentage per fire setting
  - Record CO PPMN per fire setting
  - Record Flue Gas Temp per fire setting
- Verify operation status of safety devices
  - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O<sub>2</sub> Volume percentage per fire setting
  - Record Efficiency % per fire setting
  - Record Ambient Air Temp per fire setting

# PROGRAM OVERVIEW

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*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**NINE HUNDRED EIGHTY-NINE DOLLARS.....\$989.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)



DLA Farms LLC  
1183 220th Street  
Shenandoah, IA  
4027094627  
Dan.anderzhon@gmail.com

## Snow Removal Rate Sheet

ESTIMATE NUMBER	DATE
<b>SHS1002</b>	8/13/2022

### SITE INFORMATION

Sheandoah School District 304 W Nishna RD

CONTACT PERSON	CONTACT NUMBER
Robert Addy	7123081980

Work Description	Type	Quantity	Unit	Unit Price (US\$)	Amount (US\$)
Snow Removal	Hour			80.00	80.00
Post treatment with 50/50 sand & ice melt	Ton			150.00	150.00
Sand Post treatment	Ton			60.00	60.00
Salt Post treatment	Ton			180.00	180.00
Liquid Pretreatment	Per gal			2.00	2.00
Notes					

*Snow removal rates are per each snow event and are one hour guaranteed. These rates include clearing of snow around the building. Dla farms will begin clearing snow around 3 inchs unless requested sooner by the customer. Dla farms will also offer liquid pretreatment this year. Per customers request we can provide a estimated total application cost.*

\_\_\_\_\_  
BUSINESS REPRESENTATIVE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DLA FARMS SIGNATURE

\_\_\_\_\_  
DATE

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**Snow bids**

message

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AWN WORLD <lawnworld@live.com>

Wed, Sep 14, 2022 at 3:17 P

From: Robert Addy <addy@shenandoah.k12.ia.us>

Rob,

Here are the prices for this winter.

Price per truck per hour - \$150  
Price per ton of sand - \$100  
Price per ton of salt - \$175  
and price per ton of salt sand mix - \$135

Sent from my iPhone